

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting
Regular Meeting 7:00 p.m.
June 8, 2021

MINUTES

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

I. CALL TO ORDER BY BOARD PRESIDENT– OPEN PUBLIC MEETINGS ACT

Mrs. Simon called the meeting to order at 7:00 p.m. and announce the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Dr. Cerciello, Mr. Emmons, Mrs. Fiore, Mrs. Flores, Mr. Wallace, Mrs. Hample, Mrs. Simon

Also Present: Dr. Jonathan Hart., Superintendent, Mr. Jason M. Bohm, Business Administrator/Board Secretary

Absent: Mrs. Podgorski, Mr. Zwerling

Mr. Zwerling arrived at 7:03 p.m.

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Dr. Hart recognized the following students who spoke publicly at SEL Parent Night with the help of Mr. Tumolo and Mrs. Beegle:
 - Aubrey Anatra
 - Sarah Ducoff
 - Emma Shinn
 - Bani Meghadri
 - Ryan Miller
 - Tatiana Hlinka

Mr. Tumolo shared how amazing and tremendous the students were in making the events so impactful. Mr. Tumolo also thanked teachers involved in making SEL Parent Night a success. Dr. Hart thanked and congratulated the students.

- Dr. Hart recognized students who worked with Ms. Halozan on artwork prominently displayed in the district:
 - Brooks Carlsruh
 - Bryan DaSilva
 - Michael Delaney
 - Nora Kemecei
 - Jeremias Perez
 - Maggie Sheldon
 - Joshua Thompson
 - Shaelyn Vandermeide

Dr. Hart thanked them for providing us with such tremendous artwork to brighten the area. He congratulated all the students.

- Dr. Hart congratulated the following students for their artwork and tremendous efforts in the redesign of the district logo:
 - Anna Carlevarini
 - Riya Gupta
 - Nico Montalvo
 - Daniel Trapp

Mr. Newcamp, teacher, and Ms. Halozan thanked all students who participated in the 8th grade class to develop a new logo for the district.

- Dr. Hart presented, along with Nancy Rumore, Hunterdon Behavioral Health, an exciting new school based youth services program being rolled out in the district to support mental health, on site supporter counseling services,

and other critical services. This program will be supported through Federal ESSER funding and ties into the district's strategic planning goals.

- Dr. Hart presented the NJDOE Safe Return Plan, which must be submitted to the state by June 24, 2021 to access approximately \$370 in Federal ESSER III funds. The plan highlights efforts to return to normal, full day 5 day a week student instruction mostly consistent with the Readington Ready Plan. The plan has been shared with Leadership Committee, board committees, RTEA leadership, and now the public. Dr. Hart discussed the mask mandate under executive order, and the plan incorporates options depending on the guidance that comes from the Governor and State of New Jersey. The governor is providing some limited flexibility for mask wearing, but the executive order remains in place.

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- Many teachers and parents had positive comments on the student programs highlighted this evening, expressing excitement at future mental health programs and thanked teachers/administration/ board for the hard work.

V. CORRESPONDENCE

- Email R.F. - Social Studies Class
- Email R.F. - News Article
- Email J.W. - Readington Students
- Email M.W. - 8th Grade Graduation
- Email N.M.&T.M. - Our Children

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.04
Motion: Mrs. Hample 2nd: Mr. Wallace Roll Call Vote: Carried 8 Yes
- 1.01 May 2021 Enrollment and Drill Reports (Attachment 1.01)
- 1.02 School Safety Data Submission Report from the period September - December 2020. (Attachment 1.02)
- 1.03 Motion to approve the HIB reports and affirm the Superintendent's decision on the following case:

CASE NUMBER	SCHOOL	DATE	FINDINGS OF HARASSMENT, INTIMIDATION OR BULLYING
6	RMS	05/05/2021	No

- 1.04 Motion to submit the NJDOE Safe Return Plan to the Hunterdon County Superintendent.

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion: Mr. Wallace 2nd: Mrs. Hample Roll Call Vote: 8 Yes
- 2.01 Motion to approve the Meeting Minutes May 18, 2021.
- 2.02 Motion to approve the Meeting Executive Session Minutes May 18, 2021.

FINANCE/FACILITIES

Committee Report - Minutes of the meeting held on June 2, 2021 were provided by Dr. Cerciello.

3. Motion to adopt 3.01 - 3.28
Motion: Mrs. Hample 2nd: Mr. Wallace Roll Call Vote: Carried 8 Yes
- 3.01 Motion to approve the **Bill List** for the period from **May 20, 2021 through June 9, 2021** for a total amount of **\$722,971.12**.

(Attachment 3.01)

- 3.02 Motion to ratify and approve **Payroll** for the month of **April 2021** for a total amount of **\$2,034,111.55**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve the following **Account Transfers for April 1, 2021 through April 30, 2021**.
(Attachment 3.03-3.03a)
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: April 30, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of April 30, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2021.
(Attachment 3.04-3.04a)

- 3.05 Motion to authorize the following signatures on 2021-2022 accounts maintained by the Board of Education:

General Fund Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Cafeteria Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Salary Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Payroll Agency Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Payroll Agency Reimbursement Account (flexible spending reimbursement)	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 1)
Readington Middle School Activity Account	Principal or Assistant Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 2)
Whitehouse School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 2)

Three Bridges School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 2)
Holland Brook School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, Superintendent (any 2)
Capital Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 2)
Emergency Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 2)
Maintenance Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 2)

3.06 Motion to approve the following appointments for the 2021-2022 school year as part of their regular job duties:

Affirmative Action Officer(s)	Staci Beegle/Jonathan Moss Alt.
Anti-Bullying Coordinator	Anthony Tumolo
Anti-Bullying Specialist	Elizabeth Furka (TBS)
Anti-Bullying Specialist	Barbara Pauley (HBS)
Anti-Bullying Specialist	Christine Crielly (RMS)
Anti-Bullying Specialist	Adam Connelly (RMS)
Anti-Bullying Specialist	Ellen Goodfellow (RMS)
Anti-Bullying Specialist	Paul Smith (WHS)
Right to Know Officer	Donald Race
504 Committee Coordinator	Staci Beegle
AHERA Coordinator	Donald Race
Substance Awareness Coordinator	Staci Beegle
Integrated Pest Management Coordinator	Donald Race
Chemical Hygiene Officer	Donald Race

Custodian of Records	Jason Bohm
Indoor Air Quality Designee	Donald Race
Public Agency Compliance Officer (PACO)	Jason Bohm
Qualified Purchasing Agent (QPA)	Jason Bohm
Treasurer of School Monies	Katherine DeRiso
Safety & Health Designee (SAIF)	Donald Race
School Safety Specialists	Sherry Krial and Donald Race
District Wellness Coordinator	Jason Bohm
District Liaison for Homeless	Staci Beegle
District Child Welfare Liaison	Staci Beegle
Liaison to Law Enforcement	Jonathan Hart

3.07 Motion to authorize maintaining the following 2021-2022 petty cash accounts in accordance with policy 6620:

ACCOUNT TITLE	BALANCE	EXPENDITURE LIMIT
Readington Middle School Petty Cash	\$100.00	\$25.00
Holland Brook School Petty Cash	\$100.00	\$25.00
Three Bridges School Petty Cash	\$100.00	\$25.00
Whitehouse School Petty Cash	\$100.00	\$25.00
Business Office Petty Cash	\$100.00	\$25.00
Superintendent's Office Petty Cash	\$100.00	\$25.00
Pupil Services Petty Cash	\$100.00	\$25.00
Curriculum and Instruction Petty Cash	\$100.00	\$25.00

Transportation Petty Cash	\$300.00	\$25.00
Life Skills Petty Cash	\$150.00	\$25.00

- 3.08 Motion to designate the School Business Administrator/Board Secretary as School Funds Investor pursuant to all applicable legislation and regulations for 2021-2022.
- 3.09 Motion to authorize the Business Administrator, in consult with the Superintendent, to remit 2021-2022 payments including electronic bill payments as deemed necessary, between scheduled board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees.
- 3.10 Motion to authorize the Business Administrator, with the approval from the Finance Committee, to approve change orders for HBS Roofing and RMS Bleacher projects after the June 8, 2021 board meeting through its September 14, 2021 board meeting to be subsequently ratified by the Readington Township Board of Education at board meetings of July 20, and August 24, or September 14, 2021.
- 3.11 Motion to authorize the Business Administrator with approval of the Superintendent to make 2021-2022 account transfers between board meetings pending ratification by the Readington Township Board of Education.
- 3.12 Motion to adopt the attached resolution for participation in joint transportation services with the Hunterdon County Educational Services Commission for the 2021-2022 school year.
(Attachment 3.12)
- 3.13 Motion to adopt the attached resolution for participation in joint transportation services with the Somerset County Educational Services Commission for the 2021-2022 school year.
- 3.14 Motion to approve the Joint Transportation Agreements between Readington Township Board of Education and Branchburg Township Board of Education for the 2021-2022 school year.
(Attachment 3.14)
- 3.15 Motion to accept school security grant funding in the amount of \$78,551.00 for district-wide security upgrades such as ballistic film through the Securing Our Children's Future Bond Act.
- 3.16 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES FOR 2021-2022

WHEREAS, the Readington Township Board of Education has a need to award the following professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and,
WHEREAS, the anticipated term of this contract is one (1) year; and
WHEREAS, the following professionals have submitted proposals indicating they will provide the services indicated as listed; and
WHEREAS, the following professionals have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following professionals and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following professionals from making any reportable contributions through the term of the contract, and
NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Readington Township authorizes Jason M. Bohm, Business Administrator/Board Secretary, to enter into a contract with the following professionals and entities described herein; and
BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination Value be placed on file with this Resolution; and
BE IT FURTHER RESOLVED that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

READINGTON TOWNSHIP SCHOOL DISTRICT PROFESSIONAL CONTRACTS

CONTRACT	FIRM	2021-2022
Attorney	Fogarty & Hara	\$175.00/hr Partner
		\$155.00/hr Associate
Auditor	Bedard, Kurowicki & Co	\$220.00/hr Principal
		\$115.00-140.00/hr Manager
		\$120.00/hr Senior
		\$80.00-100.00/hr Staff Accountant
		\$75.00/hr ParaProfessional/Administrator
Architect	Settembrino Architects	\$150.00/hr Principal
		\$145.00/hr Project Manager
		\$145.00/hr Senior Project Manager
		\$140.00/hr Architect
		\$125.00/hr Construction Administrator
		\$135.00/hr Interior Designer
		\$125.00/hr Architectural Designer
		\$90.00/hr Administrative Support
		\$110.00/hr Technical Consultant
		\$95.00/hr Accounting Department
Bond Attorney	Wilentz, Goldman & Spitzer	\$500.00 Unsuccessful Referendum Election Documentation

		\$1,000.00 Successful Referendum Election Documentation
		Bond Issuance: \$5,000.00 Plus \$1.10 Per Thousand Maximum \$15,000.00
		Short Term Bond Anticipation Notes \$0.60 Per Thousand Principal Minimum \$2,500.00
		Lease Purchase Financing 5,000.00 plus \$1.10 per Thousand Principal
		Refunding Bond Issuance \$10,000.00 plus \$1.10 Per Thousand Principal
		Hourly Rates: \$150.00 Attorneys \$70.00 Paralegals
Financial Advisory Services	Phoenix Advisors, LLC	Bonds: \$1.00 Per 1,000.00 Issued - Minimum \$10,000.00 Maximum \$17,500.00
		Notes: \$0.25 Per 1,000 Issued Minimum \$2,500.00
		ESIP: \$7,500.00-\$10,000.00
		5 Yr Lease Purchase \$2,500.00
		Hourly Rate \$150.00 Continuing Disclosure Services \$1,000.00
Policy Management	Strauss Esmay	\$4,685.00

3.17 Motion to acknowledge a report of awarded 2021-2022 contracts from the Business Administrator Pursuant to PL 2015, Chapter 47 the Readington Township Board of Education intends to renew, award, or permit to expire contracts previously awarded by the Readington Township Board of Education. These contracts are, have been, and will continue to be in full compliance with the state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, N.J.A.C Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 20.
(Attachment 3.17)

3.18 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR SERVICES FOR 2021-2022.

WHEREAS, the Readington Township Board of Education has a need to award the attached list of service renewal contracts, and

WHEREAS, the goods and services are of a proprietary nature,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Readington Township renews service contracts with the attached list of Vendors.

(Attachment 3.18)

- 3.19 Motion to approve the attached list of educational/medical professional services providers with 2021-2022 rates as listed.

(Attachment 3.19)

- 3.20 Motion to approve professional services and rates from Hunterdon County ESC for the 2021-2022 school year.

(Attachment 3.20)

- 3.21 Motion to appoint Hunterdon Behavioral Health as a professional service to provide School Based Services to Readington Middle School at a cost of \$100,000.00 for a contract period of August 23, 2021 through June 30, 2023 as per the attached contract. This program is funded through the ESSER II/CRRSA grant.

(Attachment 3.21)

- 3.22 Motion to renew HorizonMyWay/Further as the third party Administrator for the 2021-2022 school year at a cost of \$6.00 per person for the Readington Township Board of Education's Flexible Spending Plan, with a \$2,750.00 maximum contribution for Medical Flexible Spending and a \$10,500.00 maximum contribution for Dependent Care.

- 3.23 Motion to approve the following resolution:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Readington Township Board of Education has determined that funding may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education that hereby authorizes the district's School Business Administrator to make the following transfer consistent with all applicable laws and regulations subject to funds availability on June 30, 2021:

Capital Reserve not to exceed \$1,900,000.00

Maintenance Reserve not to exceed \$500,000.00

Emergency Reserve not to exceed \$125,000.00

- 3.24 Motion to approve the appointment of CBIZ Insurance Services as broker of record for the 2021-2022 school year for the district's property, liability and voluntary student accident insurances as an extraordinary unspecifiable service.

- 3.25 Motion to approve a 403b and 457 third party services agreement with The OMNI Group for July 1, 2021 - June 30, 2022 for a fee of \$1,536.00, and separately SACT at no cost.

- 3.26 **WHEREAS**, The Readington Township Board of Education has contracted with Pritchard Industries, Inc., with offices located at 147 Columbia Turnpike, Florham Park, NJ 07932 for the period of July 1, 2019 through June 30, 2021 and

WHEREAS, said contract provides that the parties, may, at their option agree to renew the contract for up to two additional one-year periods, in accordance with the provisions of N.J.S.A 18A-42, which requires that the terms and conditions of the extensions shall remain substantially the same in the original contract, and

WHEREAS, The Readington Township Board of Education finds that the services provided by Pritchard Industries, Inc. are being performed in an effective and efficient manner,

NOW THEREFORE BE IT RESOLVED, that the Readington Township Board of Education hereby renews its contract with Pritchard Industries Inc., for the period of July 1, 2021 through June 30, 2022 for the amount of \$728,647.46, a 2.5% increase which does not exceed the change in index rate of 2.5% as of April 30, 2021, as defined by N.J.S.A 18A: 18A-2(bb)

3.27 Motion to void the following Cafeteria Account checks:

CHECK NUMBER	DATE	AMOUNT
2185	9/14/2020	\$211.10
2191	10/12/2020	\$22.30

3.28 Motion to approve the following resolution urging relief from increased costs to school districts resulting from the implementation of “Chapter 44,” the 2020 School Employee Health Benefits Reform Law:

WHEREAS, P.L.2020, c.44 (“Chapter 44”) requires the School Employees’ Health Benefits Program (SEHBP) to offer plans, beginning on January 1, 2021, for medical and prescription benefits coverage including the New Jersey Educators Health Plan (NJEHP); as adopted and implemented by the School Employees’ Health Benefits Commission; and

WHEREAS, Chapter 44 established reduced premium contributions for any employee who selects, or is placed into, the NJEHP as his or her health care coverage option; and

WHEREAS, The SEHBP applies to the following employers who elect to participate in the SEHBP: local school district, regional school district, county vocational school district, county special services school district, jointure commission, educational services commission, state-operated school district, charter school; and

WHEREAS, The provisions of Chapter 44 also apply to these same employers even if they do not elect to participate in the SEHBP; and

WHEREAS, many school districts had previously negotiated health benefit agreements with lower net costs compared to the plan design and cost-sharing requirements under “Chapter 44,” and/or have staff that previously declined coverage but now are choosing to enroll in the NJEHP due to its low employee cost-sharing provisions; and

WHEREAS, a significant number of school districts will experience a net increase in their health care costs because the NJEHP premiums are higher than the premiums for the collectively bargained plans previously offered by the district, which is further exacerbated by reduced employee contributions under Chapter 44; and

WHEREAS, other school districts will experience a net increase in their overall health care costs even if the NJEHP premiums are lower than that of the previous plan offerings because the reduction in employee contributions will offset any overall premium savings, resulting in increased net costs to the district; and

WHEREAS, the low employee contribution requirements under NJEHP encourage employees who had previously waived or declined coverage to enroll thereby increasing the districts’ health benefit costs for the balance of fiscal year 2021, continuing into fiscal year 2022 and likely beyond; and

WHEREAS, these costs may exceed districts’ ability to address within their budgets owing to the limitations of the 2% property tax levy cap; and

WHEREAS, Chapter 44 was a well-intentioned proposal that aimed to generate hundreds of millions of dollars in savings for school districts, school employees and taxpayers; and

WHEREAS, while some school districts may indeed be realizing savings due to the provisions of Chapter 44, many are experiencing the opposite effect and witnessing an increase in their health care costs, which may result in cuts to critical programs, services and staff in order to balance their budgets; and

WHEREAS, since Chapter 44 essentially froze the level of health benefits and employee contributions for the seven-year period following the law’s effective date, districts are unable to control cost increases through the traditional collective bargaining process; and

WHEREAS, it is incumbent upon the Legislature and Governor to address and correct the unintended financial consequences districts are experiencing due to Chapter 44 and ensure that all districts share in the anticipated savings.

NOW, THEREFORE, BE IT RESOLVED that the Readington Township Board of Education requests that the State Legislature and Governor provide relief from the increased health care costs experienced by school districts due to the implementation of Chapter 44; and be it further

RESOLVED, that relief from Chapter 44 should include direct, short-term assistance from the state to ensure that all school districts are held financially harmless in both the current and subsequent fiscal years; and be it further

RESOLVED, that the Legislature and Governor should expeditiously begin to explore long-term structural reforms that reverse the unintended consequences of Chapter 44 and generate lasting savings for school districts, employees and taxpayers; and be it further

RESOLVED, that any proposals to amend or revise Chapter 44 include input from all affected stakeholders before moving forward, including feedback from representatives of local boards of education, school business administrators, superintendents, building-level supervisors and school employees; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the New Jersey 16th State Legislative District's representatives in the state Senate and General Assembly; and be it further

RESOLVED, that copies of this resolution be sent to the New Jersey Association of School Business Officials and the New Jersey School Boards Association.

C. EDUCATION/TECHNOLOGY

Committee Report - Minutes of the meeting held on June 4, 2021 were provided by Mrs. Hample.

4. Motion to adopt 4.01 - 4.04
Motion: Mr. Wallace 2nd: Mrs. Hample Roll Call Vote: Carried 8 Yes

4.01 Motion to submit the following grant application and acceptance of funds allocated through September 30, 2024:

ARP ESSER III Mandatory Subgrant Award, First Installment \$246,696
 ARP ESSER III Mandatory Subgrant Award, Second Installment \$123,348
 ARP ESSER III Mandatory Subgrant Award, Total \$370,044

4.02 Motion to accept the Superintendent's recommendation and approve the following student placements in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/ COOPERATING TEACHER	EFFECTIVE DATE
John Smyth	Temple University Advance Field Practicum in Speech-Language Pathology	Three Bridges School Courtney D'Onofrio	July 1, 2021 - August 5, 2021
Andrea DeCampos	University of Phoenix 1 hour Classroom Observation & Teacher Interview	Holland Brook School Tricia Noonan	June 2021
Jamil Abanto	Gettysburg College, 1 day Virtual Job Shadow	Board Office Jonathan Hart	July 27, 2021
Eliza Guzman	Gettysburg College 1 day Virtual Job Shadow	Board Office Jonathan Hart	July 27, 2021

4.03 Motion to approve the attached list of Life Skills trips during the summer 2021 Extended School Year Program.
 (Attachment 4.03)

4.04 Motion to ratify and approve a home instruction extension for student: H202104 from May 31, 2021 through June 30, 2021. Home instruction services to be provided by Brookfield Educational Services Program at a rate of \$30.00 per hour for 5 hours a week.

D. PERSONNEL

Committee Report - Minutes of the meeting held on June 18, 2021 were provided by Mrs. Carol Hample.

5. Motion to adopt 5.01 - 5.33
Motion: Mr. Wallace 2nd: Mrs. Hample Roll Call Vote: Carried 8 Yes

Dr. Hart congratulated the RTAA on coming to mutual agreement to settle terms.

5.01 Motion to accept the following resolution:

WHEREAS, the Readington Township Board of Education (hereinafter referred to as the "Board") and the Readington Township Administrators' Association (hereinafter referred to as "RTAA") have negotiated a successor collective negotiations agreement (hereinafter referred to as the "CNA") effective July 1, 2021 through June 30, 2024; and

WHEREAS, the RTAA has, by a majority vote of its membership, ratified the CNA.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves of the terms of the CNA effective July 1, 2021 through June 30, 2024, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the RTAA.

(Attachment 5.01)

5.02 Motion to accept the Superintendent's recommendation and appoint **tenured administrators** with revised salaries for the period of July 1, 2021 through June 30, 2022 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Administrators Association.
(Attachment 5.02)

5.03 Motion to accept the Superintendent's recommendation and appoint **non-tenured administrators** with revised salaries for the period of July 1, 2021 through June 30, 2022 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Administrators Association.
(Attachment 5.03)

5.04 Motion to accept the Superintendent's recommendation and approve the following technology summer support staff effective July 1, 2021 through August 31, 2021, not to exceed \$8,640.00:

TEACHER/STAFF MEMBER	WEEKS/HOURS	MAXIMUM SUMMER HOURS	RATE/HOUR
Allison Lovering	10 Weeks 32 Hours/Week	500	\$17.00
José Fernandez	10 Weeks 32 Hours/Week	500	\$17.00

5.05 Motion to accept the Superintendent's recommendation and approve the following position control change and designated transfer for the 2021-2022 school year:

NAME	CHANGE	POSITION	LOCATION
Janice Razza	Transfer from: to:	20-02-D2/abo 20-04-D2/arf	HBS Teacher/Grade 4 WHS Teacher/Grade 3
Rachel Brodsky	Transfer from: to:	20-02-D2/bay (New Position)	HBS Teacher/Grade 4 WHS Teacher/Grade 3
Jennifer Kostelansky	Transfer from: to:	20-04-D2/abj (New Position)	WHS Teacher/Kindergarten WHS Teacher/Grade 1

Catherine Patrick	Transfer from: to:	20-02-D2/abv 20-02-D2/abo	HBS Teacher/Grade 5 HBS Teacher/Grade 4
Rachel Gass	Transfer from: to:	20-02-D2/abk 20-02-D2/bay	HBS Teacher/Grade 5 HBS Teacher/Grade 4
	Delete	20-02-D2/abv	HBS Teacher/Grade 5
	Delete:	20-02-D2/abk	HBS Teacher/Grade 5
	Create:	20/04/D2/bbh	WHS Teacher/Grade 3
	Create:	20/04/D2/bbg	WHS Teacher/Grade 1
	Create:	10-05-D2/bbi	BOE Behaviorist

- 5.06 Motion to approve Christopher Kober as RMS Athletic Coordinator for the 2021-2022 school year at a stipend per RTEA contract.
- 5.07 Motion to approve the officials rates for the 2021-2022 school year for Readington Middle School athletics.
(Attachment 5.07)
- 5.08 Motion to approve the Superintendent's recommendation and re-appoint Substitutes for the 2021-2022 school year.
(Attachment 5.08)
- 5.09 Motion to approve Substitute Rates for the 2021-2022 school year, including a one-time \$100 stipend after the 50 cumulative full days are worked during the school year:

SUBSTITUTE POSITION	RATE PER DAY
Teachers	\$105.00
School Nurses	\$150.00
Paraprofessionals	\$85.00
Clerical Aides / Secretaries	\$98.00

- 5.10 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Madison DeMaria	Substitute Teacher/Aide
Nandhini Sridharan	Substitute Teacher/Aide

5.11 Motion to approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Kerry Bonci	Teacher/LA (RMS) 20-01-D2/aew	\$66,635.00 MA Step 8	09/01/2021 - 06/30/2022
Ryan Dec	Computer Technician (BOE) 15-05-D3/avn	\$42,500.00 Unaligned	07/01/2021 - 06/30/2022
Elizabeth Lewis	Teacher/Kindergarten (WHS) 20-04-D2/abj	\$66,635.00 MA Step 8	09/01/2021 - 06/30/2022
Timothy Hochrun	Custodian (BOE) 70-05-D5/apl	\$37,785.00 Custodian Step 2 \$38,230.00 Custodian Step 2	On or after 06/09/2021 - 06/30/2021 07/01/2021 - 06/30/2022
Evan Gulino	LTS Teacher/SS (RMS) 20-01-D2/aeq	\$56,260.00 BA Step 1	09/01/2021 - 06/30/2022
Jennifer Prior	Behaviorist (BOE) New Position	\$76,000.00 Unaligned	09/01/2021 - 06/30/2022
Anna Shinn	PT Teacher/Math Intervention (TBS & WHS) 20-03-D2/bbf	\$32,139.00 BA Step 5	09/01/2021 - 06/30/2022

5.12 Motion to accept the following retirement with appreciation of her years of service:

NAME	POSITION	EFFECTIVE DATE
Nancy Garrison	Bus Driver (Transp.) 80-06-D6/anx	06/30/2021

5.13 Motion to accept the following resignations:

NAME	POSITION	EFFECTIVE DATE
Christina Spring	PT Teacher/Math Intervention (TBS & WHS) 20-03-D2/bbf	06/18/2021
Wesley Santo	Head Custodian (RMS) 70-01-D5/aoy	06/30/2021
Andrea Aronow	Purchasing Specialist (BOE) 50-05-D4/anf	06/03/2021

- 5.14 Motion to authorize the Superintendent to hire new staff, with the approval of the Personnel Committee, after the June 8, 2021 board meeting through its September 14, 2021 board meeting to be subsequently ratified by the Readington Township Board of Education at Board Meetings of July 20, and August 24, or September 14, 2021.
- 5.15 Motion to authorize the Superintendent to hire substitutes, aides, bus drivers, and bus aides, with the approval of the Personnel Committee for the entire 2021-2022 school year. The motion for approval of personnel will be brought to the Readington Township Board of Education for ratification at the next scheduled Board meeting.
- 5.16 Motion to approve the Special Education Teachers listed on the attachment to teach the district's Extended School Year Program during the summer of 2021 at their summer rate, not to exceed their allotted hours/days.
(Attachment 5.16)
- 5.17 Motion to approve the Instructional Aides listed on the attachment to provide support to the district's Extended School Year Program during the summer of 2021 at their summer rate, not to exceed the allotted hours/days.
(Attachment 5.17)
- 5.18 Motion to approve the attached Instructional Aides and Teachers as substitutes during the summer of 2021 Extended School Year Program at their summer rate.
(Attachment 5.18)
- 5.19 Motion to approve the following bus drivers for the 2021 Extended School Year Program, Monday through Thursday at their contracted salary, from July 6, 2021 through August 5, 2021, not to exceed 18 hours per week:

Beverly Betsko
David Rego
Jennifer Taylor
Ruby DeStefano
JoEllen Omdal

- 5.20 Motion to approve Branchburg bus drivers to substitute in Readington for the 2021 Extended School Year Program at their contracted salary, from July 6, 2021 through August 5, 2021 not to exceed 18 hours per week.
- 5.21 Motion to approve Courtney D'Onofrio and Amy Langston, district Speech and Language Specialists, to provide speech and language services during the district's Extended School Year Program not to exceed 5 hours for 19 days from July 6 - August 5, 2021 at a rate of \$70.00/hr.
- 5.22 Motion to approve Denise Cathro, Amy Langston, Courtney D'Onofrio and Beth Luque, district Speech and Language Specialists, to attend child study team referral, eligibility and IEP meetings on an as needed basis between July 1 - August 31, 2021 at their summer rate, not to exceed \$1,500.00 collectively.
- 5.23 Motion to approve Denise Cathro, Amy Langston, Courtney D'Onofrio and Beth Luque, district Speech and Language Specialists, to conduct speech and language evaluations between July 1 - August 31, 2021 at their summer rate, not to exceed \$1,500.00 collectively.
- 5.24 Motion to approve the attached teacher list to attend Special Education Planning, Eligibility and IEP meetings between July 1 - August 31, 2021 at their contractual rate.
(Attachment 5.24)
- 5.25 Motion to approve Maureen Sjonell and Diane Krasovec, School Nurses, to work during the summer to complete fall sports physicals at their summer rate for a collective total not to exceed 40 hours.

- 5.26 Motion to approve Betsy Freeman as Coordinator of Green Initiatives & Sustainability for the 2021-2022 school year at a stipend of \$4,000.00.
- 5.27 Motion to approve payment to Adam Connelly, Ellen Goodfellow, Barbara Pauley, and Paul Smith for 2021 summer work in accordance with their positions as School Counselors at their contractual per diem rate for a maximum of 5 days.
- 5.28 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers facilitating 2021 Summer Teacher Academy sessions. (Attachment 5.28)
- 5.29 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers participating in the 2021 Summer Teacher Academy sessions. (Attachment 5.29)
- 5.30 Motion to accept the Superintendent's recommendation to approve the following certificated staff members to teach the Accelerate Learning Virtual Home Instruction Program for four (4) weeks during the summer of 2021 at their contractual rate of \$30.00 per hour. Stipends are not to exceed 60 hours of instructional time and 20 hours of prep time for each grade level and subject, and shall not exceed a total aggregate amount of \$38,400.00 for all staff members combined. This program is funded through the ESSER II/CRRSA grant.

Gargi Adhikari	Shania Mirsky
Emily Bengels	Kelly Neuberger
Allison Lovering	Lisa O'Connor
Kristi Dauernheim	Colleen Ogden
Colleen DiGregorio	Lora Petersen
Carey-Anne Hendershot	Caroline Robb
Anne Kane	Jaclyn Vail

- 5.31 Motion to accept the Superintendent's recommendation to approve Mary Padavano and Jenna Nagel as substitutes for the Accelerate Learning Virtual Home Instruction Program during the summer of 2021 at the contractual rate of \$30.00 per hour, to be paid to substitutes in lieu of the certificated staff member listed in motion 5.30 above per occurrence, further subject to the total aggregate amount of \$38,400.00 listed in motion 5.30.
- 5.32 Motion to accept the Superintendent's recommendation to approve the following facilitator and facilitator stipend for the self-sustaining 2021 Readington Township School District Summer Enrichment Program:

FACILITATOR	COURSE	COURSE DATE	STIPEND
Catherine Way	Welcome to RMS	July 26-30, 2021	\$360.00

- 5.33 Motion to award merit bonus pursuant to N.J.A.C. 6A:23A-31 to the Superintendent of Schools for the 2020-2021 school year based on successful completion of the following:
 - Qualitative Goal 1: Teacher Inquiry Professional Development – \$4,213.00
 - Quantitative Goal 1: Parent Perception of Remote Learning – \$5,612.00
 - Quantitative Goal 2: Student Attendance in Hybrid Learning – \$1,403.00*
 - * Quantitative Goal 2 not met in full due to the nature of the global COVID-19 pandemic and changes to the student instructional schedule.

VII. COMMUNICATION

Committee Report - None

6. Motion to adopt 6.01

Motion: Mr. Emmons 2nd: Dr. Cerceillo

Roll Call Vote: Carried 8 Yes

6.01 Motion to accept the Superintendent’s recommendation and approve the following policies for second reading:

(Attachment 6.01)

- Policy 2110 - District Mission Statement
- Policy 2132 - School District Goals and Objectives

VIII. UNFINISHED BUSINESS

- None

IX. NEW BUSINESS FROM BOARD

- School Election Application deadline July 26, 2021. Mrs. Simon highlighted that there are 4 seats, 3 are three year terms, 1 is two year term.

X. OPEN TO THE PUBLIC

- Parents and administration discussed masks in schools and the Governor’s executive orders.

XI. EXECUTIVE SESSION - 8:32 p.m.

Motion: Mr. Wallace 2nd: Mr. Emmons

Roll Call Vote: Carried 8 Yes

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss Superintendent’s evaluation, Superintendent’s contract, and legal matter for approximately 45 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

XII. RETURN TO PUBLIC SESSION - 9:16 p.m.

Motion: Mr. Wallace 2nd: Mrs. Hample

Roll Call Vote: Carried 8 Yes

XIII. ADJOURNMENT – 9:17 p.m.

Motion: Mr. Wallace 2nd: Mrs. Hample

Roll Call Vote: Carried 8 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**

**Laura Simon
President, Board of Education**